

CHAPTER 10

CEMETERY and CEMETERY BOARD OF MANAGERS

- 10.01 City Cemetery Established
- 10.02 Cemetery Board of Managers Created
- 10.03 Powers and Duties of the Cemetery Board of Managers
- 10.04 Cemetery Superintendent

10.01 CITY CEMETERY ESTABLISHED revised 21-7-3

The cemetery is bounded on the north by Jackson Street, on the south by the existing railroad tracks and East Prairie Street, on the east by East Grace Street is established as the Marengo City Cemetery. The care, cost, and supervision of the Marengo City Cemetery, including all physical and financial matters, shall be the responsibility of the City Council and its designees who shall direct a Cemetery Board of Managers to carry out the City's objectives. The City shall have charge and control of the Marengo City Cemetery and direct the Cemetery Board of Managers to carry out the City's objectives in that regard.

10.02 CEMETERY BOARD OF MANAGERS CREATED revised 21-7-3

The Cemetery Board of Managers is hereby created, consisting of the three existing members, serving two-year terms, each appointed by the Mayor with the advice and consent of the City Council. The Mayor shall designate the Cemetery Board of Managers chair. Members of the Cemetery Board of Managers shall select one of its members who shall keep the records in compliance with the Illinois Open Meetings Act. Each member shall serve a term of two years with compensation set by the City Council from time to time. Any member may be removed by the Mayor with the advice and consent of the City Council.

All revenue, contributions, bequests, legacies and personal property received by the Cemetery staff or Board of Managers shall be turned over to the City Finance Director who shall account for all received.

10.03 POWERS AND DUTIES OF THE CEMETERY BOARD OF MANAGERS

Amended, 24-4-4, 24-4-3, 21-7-3

A. MEETINGS: The Cemetery Board of Managers shall meet at such times as it may determine necessary to carry out the City's objectives and shall report to the Mayor and City Council no less than annually. Such meetings shall be pursuant to the Open Meetings Act.

B. RECEIPTS: All funds received relating to the operation of the cemetery shall be turned over to the City for deposit into the Cemetery Fund. The Cemetery Fund shall be used for the operation of the cemetery.

- C. OPERATION OF CEMETERY: The Cemetery Board of Managers shall take direction from the Mayor and City Council and carry out the following: operation, maintenance, management and control the cemetery, including lot sales and services; establishment of rules for the conduct of the cemetery; determining the cost of lots and services; employment of such persons necessary for said operation and maintenance of the cemetery; and formulating a budget for the cemetery for City Council approval. Unless authorized by the City Council, the Cemetery Board of Managers shall budget to expend funds from the Cemetery Fund. All agreements, contracts, and other obligations relating to the cemetery shall be entered into by the City after approval.
- D. COMPENSATION: The Chairman and members of the Commission shall receive, as compensation, \$50 and \$30, respectively, for each attended commission meeting.

10.04 CEMETERY SUPERINTENDENT revised 21-7-3 amended 25-10-4